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| wpc logo.bmp | Wigginton Parish CouncilMeeting Agenda |
|  | Date: **Tuesday 20th July 2021**Time: **8pm**Location: **Wigginton Village Hall**  |
| Notice of the Meeting of Wigginton Parish CouncilCovid-19 Instructions to Councillors and members of the public * Due to venue capacity limit, members of the Public, who wish to join the meeting, are requested to contact the Clerk by email at clerk@wiggintonhertspc.org.uk by 10am on Tuesday 20th July 2021 to request an invitation. An invitation will then be sent out by the Chair of the Parish Council.
* If the number of members of the public wishing to attend exceed the venue capacity limit, attendees will be asked to wait outside until being invited to attend when the relevant agenda item is being discussed.
* All attendees are required to scan the venue’s QR code or provide contact information for Track & Trace.
* All attendees must use the hand sanitiser provided on arrival.
* All attendees will be required to wear a face mask until they are seated.
* Social distancing shall be observed.
* Attendees are required to collect a chair from the stage and place it in the position advised by the Clerk. When departing the meeting, attendees are required to clean their chair with the cleaning materials provided and return the chair to the stage.
* No-one should attend the meeting if they have been feeling unwell, recently been in contact with someone with Covid-19 or been contacted by Track & Trace.

Gosia Turczyn, Clerk to the Parish Council15th July 2021

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| AGENDA |
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|  | **Chairman’s Welcome.** |  |  |
|  | **Apologies for absence to be considered by the Council.** |  |  |
|  | **Declarations of Interest and Dispensations – Cllrs to declare interests particular to this meeting.** |  |  |
|  | **Public Participation (15 Minutes).** |  |  |
|  | **Hertfordshire Police – update from PCSO.** |  |  |
|  | **Approval and signing of minutes from Parish Council meeting held on 15th June 2021.** |  |  |
|  | **Vacancy for Parish Councillor.**The Council to co-opt a Councillor. |  |  |
| **8.** | **Wigginton Ultrafast Broadband.**Report from Cllr Carr. |  |  |
| **9.** | **Clerk’s Report/Village Warden’s Report.*** 1. Warden Report from Cllr Trenna Axon.
	2. Sunnyside Rural Trust monthly report.
	3. Items for Information from Clerk.
* Report from a meeting regarding Tring and District Community Transport Project.
* Wigginton WI's 100th birthday – trees planting project.
* Clerk will be absent at the next meeting due to annual leave.
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| **10.** | **Play Area and Sports Field**  To accept a quote for various jobs at the play area. |  |  |
| **11.** | **Queens Green Canopy and New Community Projects.**Council to discuss various ideas to benefit the community. |  |  |
| **12.** | **Finance** 12.1 To review the accounts which were circulated prior to the meeting. Bank statements and bank reconciliation. 12.2 To pass resolution to authorize payments which have been circulated prior to the meeting.12.3 Payroll controls.Council to investigate whether the Clerk's salary has been underpaid by £12.85 per month comparing normal monthly payments to the clerk's contract. Internal auditor’s recommendation.  |  |  |
| **13.** | 13.1 **DBC decisions on planning applications:** * 21/01698/FHA Demolish existing timber frame conservatory. Replace with garden room of the same overall footprint and eaves height. Tinkers Hole Tinkers Lane Wigginton Tring Hertfordshire HP23 6JB Granted
* 21/02131/FHA Single storey rear extension and loft conversion. 31 Highfield Road Wigginton Tring Hertfordshire HP23 6EB Granted
* 21/01656/FHA Construction of attached Garage The Old School Masters House Hemp Lane Wigginton Tring Hertfordshire HP23 6HF Granted
* 21/02431/AGD Steel Portal framed part enclosed Agricultural Building Woodview Nurseries Tinkers Lane Wigginton Tring Hertfordshire HP23 6JB Prior Approval Granted
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|  | 13.2 **Planning applications to be considered:*** Reference: 21/02265/FHA Garage Bethany Chesham Road Wigginton Tring Hertfordshire HP23 6HJ
* Reference: 21/02328/FHA Hip to gable roof extension, rear dormer window and front rooflights to facilitate a loft conversion 7 Chesham Road Wigginton Tring Hertfordshire HP23 6HH
* Reference: 21/02431/AGD Steel Portal framed part enclosed Agricultural Building Woodview Nurseries Tinkers Lane Wigginton Tring Hertfordshire HP23 6JB
* Reference: 21/02156/FHA Construction of pitched roof porch to front. Replacement windows. Demolition of existing double garage and replace with new garden building/studio 2 Chesham Road Wigginton Tring Hertfordshire HP23 6HH
* Reference: 21/02461/OUT Demolition of ancillary outbuilding used as stables and construction of new ancillary annex. Hill Green Farm Hill Green Lane Wigginton Tring Hertfordshire HP23 6HD
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| **Items for Discussion** |
| **14.** | **Green Spaces.**Sustainable Wigginton – if update. |  |  |
| **15.** | **Highways and Footpaths.**15.1 Update on the footpath in Wigginton linking Common Field to The Bit and registering it as a Public Right of Way (PRoW). Cllr O’Sullivan and Clerk to report back.15.2 Update on registering the footpath adjacent to Lesleys Woods as a Public Right of Way.15.2 Wick Road hedge – to discuss request to cut back the hedge. |  |  |
|  **16.** | **Any Other Business.** |  |  |

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**Meeting close.**

**Next Parish Council meeting: 17th August 2021, Wigginton Village Hall**

**Parish Website: wiggintonhertspc.org.uk**